Appendix 4

TENDER DECLARATION

1 I/We the undersigned acknowledge receipt of the ITT and its enclosures.

2. I/We hereby offer to provide the services set out therein and perform, fulfil and keep all the obligations of the contractor in accordance with the provisions of CIGA and specifications.

3. I/We confirm that I/We are fully conversant with all the documentation, and that this proposal is submitted strictly in accordance with that tender documentation and that the insertion by me/us of any conditions qualifying this submission or any unauthorised alteration to any of the Submission documents may cause the Submission to be rejected.

4. I/We understand that CIGA is not bound to accept the lowest or any submission it may receive, and that CIGA reserves the right to discontinue the award procedure in the event of irregular submissions or in the absence of appropriate submissions.

6. I/We agree to bear all costs incurred by me/us in connection with the preparation and submission of this Proposal and to bear any further costs incurred by me/us prior to the award of any contract.

7. I/We confirm that the person whose signature is appended to this Submission is a duly authorised signatory of our Company and has full and legal authority to sign this Submission on behalf of our Company.

**Signed for and on behalf of the Supplier:**

Signed:

Position/Status:

Company Name:

Address:

Date Signed:

***Certificate of Non Collusion and Non Canvassing***

1. We certify that this is a bona fide tender, and that we have not fixed or adjusted the amount of the tender by or under or in accordance with any agreement or arrangement with any other person. We also certify that we have not done and we undertake that we will not do at any time before the hour and date specified for the return of this tender any of the following acts:

a) Communicate to a person other than the person calling for those tenders the amount or approximate amount of the proposed tender, except where the disclosure, in confidence, of the approximate amount of the tender was necessary to obtain insurance premium quotations required for the preparation of the tender.

b) Enter into any agreement or arrangement with any other person that they shall refrain from tendering or as to the amount of any tender to be submitted.

c) Offer or pay or give or agree to pay or give any sum of money or valuable consideration directly or indirectly to any person for doing or having done or causing or having caused to any other tender or proposed tender for the said work any act or thing of the sort described above.

2. We further certify that the principles described in paragraph 1 above have been, or will be, brought to the attention of all sub-contractors, suppliers and associate companies providing services or materials connected with the tender, and any contract entered into with the sub-contractors, suppliers or associated companies will be made on the basis of compliance with the above principles by all parties.

3. We further certify that no attempt has been made directly or indirectly to canvass or solicit any member, officer or employee of CIGA concerning the award of the framework tender which is the subject of this Invitation to Tender.

4. In this certificate, the word “person” includes any persons and any body or association, corporate or otherwise; and “any agreement or arrangement” includes any such transaction, formal or informal, and whether legally binding or not.

5. I confirm that I accept any breach of the conditions of this Declaration of Bona Fide Tender will inevitably lead to the termination of the Contract.

Signed:

Position/Status:

Company Name:

Address:

Date Signed:

***Conflict of Interest Declaration***

I/We warrant that:

* 1. There **would be no** conflict or perceived conflict of interest in relation to the personnel or type of work involved in this contract.

Signed:

Position/Status:

Company Name:

Address:

Date Signed:

I / We warrant that:

* 1. There could be a possible conflict or perceived conflict of interest in relation to the personnel or type of work involved in this contract.

Please explain what the possible conflict or perceived conflict of interest may be and who it relates to and how it could have an adverse effect on this contract.

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|  |

Signed:

Position/Status:

Company Name:

Address:

Date Signed: